



INVESTOR IN PEOPLE

Job Description: Serve Asia Facilitator

- Job purpose:** To be responsible for OMF UK Serve Asia Teams Programme and from that to have a role in UK student mobilisation.
- Accountable to:** Director of Mobilisation
- Primary working Relationships:** Serve Asia Teams Coordinator (SATC), Regional Directors, Regional PAs, Director of Personnel, Admin support, OMF Fields, International Serve Asia Facilitator
- Expected Term:** Full time (35 hours per week) for 3 - 5 years with effect from 1 September 2010
- Financial support:** Become a member of OMF UK committed to praying for personal financial and prayer support

Core task: Overall responsibility for Serve Asia Teams Programme

- Manage OMF UK Serve Asia Teams programme in consultation with OMF regional offices. Oversee and participate in the promotion of the teams programme and the recruitment and screening of team applicants.
- Prepare the annual estimate (budget) for the teams programme and monitor overall expenditure.
- Manage Serve Asia Teams Co-ordinator: i.e. determine team locations in line with OMF UK mobilisation strategy and have overall responsibility for administration of programme.
- Co-ordinate delivery of OMF UK orientation and debriefing weekend conferences for teams (and make available to individual Serve Asia Workers where helpful).
- Co-ordinate regular review and implementation of 'best practice' in all aspects of the teams programme, including recruitment and screening, and appropriate training for those doing interviewing.
- Take the lead in initiating and arranging student teams (e.g. from CUs), but delegate a particular team to a Regional Director when he or she has the key relationship with a student leader.
- Support the Regions in developing more church teams. Act on Regional Director's request to take responsibility for a particular church team when the SAF or SATC has the key relationship with the church leader.
- Develop programme to include a significant number of vision trips for church leaders, church youth workers and professionals.
- Provide support and resources for UK mobilisers with relation to Serve Asia; both teams and individuals programmes.
- Build community among Serve Asia Returnees (SAR).
- Motivate SAR to remain committed to mission & connected with OMF.
- Leverage SAR into mobilisation and advocacy amongst peers for mission, Asia and OMF.
- Publicise OMF Serve Asia programme through UK church and student networks.
- Represent OMF UK in OMF international Serve Asia discussions and initiatives, and at Global Connections Short Term Forum.

Secondary task - Mobilisation of Youth and Students

- Raise awareness of OMF and East Asia among Gen X & Y young people.
- Participate in the annual OMF U30s Conferences.
- Ensure OMF Serve Asia representation at UK conferences and conventions.
- Actively seek and undertake speaking and conference engagements, and coordinate others to do so (e.g. China Ministries Coordinator).
- Intentionally mentor students into mission, be mission consultant to UK youth and students.
- Build relationships with and support CU leaders especially those with responsibility for international students and mission.
- Write or commission mobilisation articles for OMF publicity and UK Christian press.
- Stimulate student and youth prayer for East Asia in UK.

N.B. See next page for Person Specification

Person Specification: Serve Asia Facilitator

	Essential	Desirable
Education	3 'A' levels or equivalent	University or College Degree/Diploma Bible college training or equivalent
Work experience	Experience of short-term cross-cultural mission. Initial leadership experience in secular or church or other Christian ministry context	Leadership of short-term mission teams Christian ministry to students or young people
Abilities	<ul style="list-style-type: none"> • Able to set and implement strategy • Programme and event management: research, analysis, proposals, delivery to agreed timescales and budget • Effective at team-building (both with SATC, RDs and informally with SARs etc) • Good interpersonal skills with a wide variety of people <ul style="list-style-type: none"> • Good communication skills verbally and in writing • Good understanding of UK Christian context (especially the under-35s). • Biblical understanding of cross-cultural mission • Competent user of Microsoft Office products, email and internet 	<ul style="list-style-type: none"> • Effective at mentoring or discipling young people • Cross-cultural relational skills • Able to engage with young professionals, senior church leaders and peers/leaders in other mission agencies or Christian groups • Excellent communication skills • Able to teach the Bible and missiological principles. • Skilful user of on-line social networking • Car driver
Motivation	Deep commitment to world mission Passionate about involving young people in mission Supportive of OMF's mission and objectives	Interest in mission in East Asia
Personality	Self-starter: able to initiate projects and co-ordinate others' involvement Able to work independently and in a team	
Circumstances	Able to commute daily to OMF national office, Borough Green, Kent	Able to undertake brief trips in the UK (regularly) and internationally including to East Asia (occasionally)

